NEW CLUB PAPERWORK GUIDE

Form 1

Application to Organize a Toastmasters Club

Form 2

Charter Payments:

- U\$\$125: charter fee with the Application to Organize (if not previously sent)
- U\$\$20: new-member fee per person
- US\$60 six months' membership dues per person

Form 3

Charter Membership
Application (one required
per member)
Applications must be
signed by both the
applicant and club
officer.

Form 6A

Club Constitution for Clubs of Toastmasters International

Form 5

Club Information

Form 4

Charter Club Officer
Information

Form 6B

Addendum of Standard Club Options

Send Them!

Send a scanned or filled and signed PDF of all forms to newclubs@toastmasters.org



Celebrate!

NOTE:

Clubs chartering in September or March (the last months of the dues renewals periods) may wish to submit membership dues amounting to US \$70 per person. The extra US \$10 per person will be used to pay the prorated renewal dues. By doing this, your club will not have to collect dues from each member twice in two months.